



**SSCPSPTA Notice No. 8A**  
**Submission Details for 2018 Graduation Yearbook**

1 February 2019

Dear Grade 6 Parents,

It is our pleasure to announce that we have received overwhelming response from our Grade 6 parents on the Graduation Yearbook order. The PTA is devoted to help our graduates capture fond memories of their primary school life.

We hope that all Grade 6 students, including those who have not ordered the Graduation Yearbook, would submit their sharing to make this a memorable publication for everyone.

Below is a list of the required items:

- 1) Names to be printed on the cover of the Graduation Yearbook
  - will follow the English and Chinese names as shown on the school official class list
- 2) Student's portraits in school uniform and graduation gown
  - will be obtained directly from the school photographer
- 3) Student's sharing (not more than 200 words in English/Chinese)
  - Each G6 student will submit one write-up, either in Chinese or in English, to the respective language teachers for comments after the Chinese New Year holiday. We will get the final draft of their write-ups directly from the teachers.
- 4) A **selected image** that best represents your child's primary school life (to be placed next to your child's sharing)

It can be a drawing or a photo.  
<landscape orientation preferred>

The actual size of the printed image will be approx. 5cm(h) x 8cm(w) or slightly smaller.

File format:

- pdf in 300dpi; or
- jpg of not less than 1MB (printer suggests over 3MB for better image quality)

A school campus photo will be used if no selected image is provided.

5) Personalised Section (for those who ordered the Platinum [\$660] version)

- Please submit your child's photos [each photo as a separate jpg file of not less than 1 MB] for the personalised section directly to the production house via its computer system. A separate email with login details of the account and deadline for submission will be sent to the relevant parents in due course.

Below are the email accounts for **submission of the selected image** (as mentioned in item 4 above), and the names of the parent coordinators for keeping track of the submission of respective classes:

Class	Email account for submission of your child's selected image	Parent Coordinator
6A	<a href="mailto:yearbook6a@gmail.com">yearbook6a@gmail.com</a>	Ms. Lydia Lai, mother of Danielle Lau
6B	<a href="mailto:yearbook6b@gmail.com">yearbook6b@gmail.com</a>	Ms. Vivian Lee, mother of Adrian Lee
6C	<a href="mailto:yearbook6c@gmail.com">yearbook6c@gmail.com</a>	Ms. Susanne Cheng, mother of Sean Wong

Please kindly send your child's selected image (one only) to your class email account as indicated above **as soon as possible and not later than 18 February 2019 (Monday)**. Please name the file by your class and name (e.g. 6A\_chan\_tai\_man.jpg).

Please contact our Ms. Winnie Tsang at 96822808 if you have any queries.

Regards,  
SSCPSPTA



**家長教師會通告第八 A 號**  
**小六畢業紀念冊 - 提交資料通知**

致六年級家長：

我們欣然宣布，我們在小六畢業紀念冊的訂單上得到了六年級家長的熱烈響應。家長教師會致力於幫助我們的畢業生捕捉他們小學生活的美好回憶。我們希望所有六年級學生，包括那些沒有訂購畢業紀念冊的學生，都會提交他們的分享，讓每位畢業生都成為這本難忘及值得紀念的刊物的出版人。

以下是所需提交資料的清單：

- 1) 印在畢業紀念冊封面上的姓名
  - 將依照學校官方班級列表中顯示的英文和中文名稱
- 2) 學生穿著校服和畢業袍的肖像
  - 將直接從學校攝影師處獲得
- 3) 學生分享（英文或中文不超過二百字）
  - 每位小六學生請於春節假期後向相關的語言老師提交一份中文或英文的分享。我們將直接從老師那裡取得他們的最終稿件。
- 4) 選擇最能代表孩子小學生活的圖像（放在孩子分享旁邊）

它可以是繪畫或照片  
<橫向為首選>

打印圖像的實際尺寸約為 5 厘米（高）x  
8 厘米（寬）或略小

文件格式：

- 300dpi pdf 格式;
- jpg 不小於 1MB（製作公司建議文件需要超過 3MB 以獲得更好的圖像質量）

如果未提供所選圖像，將使用校園照片。

- 5) 個人精選部分（訂購白金[\$ 660]版本的學生）
  - 請將您孩子的照片[每張照片定為一個不小於 1 MB 的單獨 jpg 文件]直接發送到製作公司。我們將在適當時候向相關家長發送一封單獨的電子郵件，其中包含帳戶的登錄詳細信息和提交截止日期。

以下是提交所選圖像的電子郵件帳戶（如上文第 4 項所述），以及負責跟踪各個帳戶的家長代表姓名：

班別	用於提交孩子所選圖像的電子郵件帳戶	家長代表
6A	<a href="mailto:yearbook6a@gmail.com">yearbook6a@gmail.com</a>	黎慧珊女士(劉善瑤媽媽)
6B	<a href="mailto:yearbook6b@gmail.com">yearbook6b@gmail.com</a>	李芷茵女士(李卓恆媽媽)
6C	<a href="mailto:yearbook6c@gmail.com">yearbook6c@gmail.com</a>	鄭慧善女士(黃奕仁媽媽)

請盡快將您孩子選擇的圖片（僅限一張）發送到您班級的電子郵件帳戶，如上所述，且不得遲於 2019 年 2 月 18 日（星期一）。請按您的班級和姓名命名文件（例如 6A\_chan\_tai\_man.jpg）。

如有任何疑問，請致電 9682-2808 與曾嘉儀女士聯絡。